

Supreme Court of Nevada
ADMINISTRATIVE OFFICE OF THE COURTS

KATHERINE STOCKS
Director and State Court
Administrator



JOHN MCCORMICK
Assistant Court Administrator
Judicial Programs and Services

Chief Information Officer

The Chief Information Officer's (CIO) role is to provide vision and leadership for identifying, acquiring and implementing information technologies for the Nevada Appellate Courts. The CIO consults and collaborates with the State Court Administrator/Director of the AOC, Clerk of Court, Supreme Court Justices, the Judicial Council Technology Committee, Supreme Court IT Steering Committee, and other committees as necessary to develop statewide information technology policies, strategies, and standards. This position develops IT budgets, including but not limited to justification for staffing, contract services, operating expenses, equipment needs, travel and capital expenditures; ensures budgetary compliance. The CIO presents the Court IT budgets for review and approval and testifies before the Legislature or other groups as required.

Under the general direction of the State Court Administrator, this position oversees the day-to-day information technology (IT) operations; directs the supervision of technology vendors and their compliance with contractual obligations; ensures the security of data for which the Judiciary is a steward; and manages a team of professionals that provide application and technology support. This role directs a group of managers that oversee teams that provide application and technology help desk support, application development and infrastructure management, and strategic system support and management. The CIO provides administrative and technical direction concerning information technology projects and operations of the Nevada Appellate Courts and the general and limited jurisdiction courts. As a strategic technology leader within the Judiciary, the CIO will stay abreast of emerging court technologies, and will regularly consult with key Judiciary leaders to identify critical business challenges that may be addressed through the implementation of current and emerging technology. The CIO must possess effective communication and interpersonal skills with the abilities to work with diverse constituencies such as judicial, professional, administrative, and technical staff and to foster a cooperative work environment.

This position is located in Carson City, Nevada. The incumbent will be required to travel when necessary, including travel to remote locations throughout the state.

Education and Experience: Bachelor's degree from an accredited college or university with major course work in management, information systems, computer science, technology management, business or public administration, or a closely related field, and eight years of related progressively responsible professional experience, five of which must have been in a management or administrative capacity, OR An equivalent combination of education and expertise. Must have a valid and current "Class C" driver license.

Preferred Qualifications: Demonstrated experience and measurable success with effective and efficient management of technology; ability to mediate diverse opinions and reach consensus collaborating with all stakeholders that use or contribute to the Judiciary's technology portfolio; working knowledge of the current and emerging networking environments, major information systems, software applications, hardware selections, database case management systems, and telecommunication systems that support a complex organization; knowledge of project management processes, systems development methods, organizational change concepts, and business process improvement methods; demonstrated ability to initiate, plan, deploy and maintain new technologies; knowledge of Federal and State laws and regulations in information technology and telecommunications management; ability to translate complex technology issues into understandable terms and concepts for court staff; strong analytical, problem-solving, decision-making, time management, organizational, supervisory and leadership skills.

Location: This position is located in the Nevada Supreme Court Building in Carson City, Nevada. Carson City is located in northwest Nevada, at the base of the Sierra Nevada mountain range. The climate is moderate, with four distinct seasons and an estimated average of over 320 days of sunshine each year. Carson City's close proximity to the mountains, approximately 20 minutes by car from Lake Tahoe, offers a variety of outdoor activities including world class skiing, golfing, hiking, biking, boating, fishing, and river rafting. Its proximity to larger urban areas, approximately 30 minutes by car from Reno and 4 hours by car from San Francisco, offers a variety of cultural events and entertainment.

Closing Date/Time: June 25, 2021
Salary: \$87,320 - \$132,441/employer paid retirement
Job Type: Full-time

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